

REIMBURSEMENT OF CHILDREN EDUCATION ALLOWANCE

I, _____, Certified that child mentioned below in respect of whom reimbursement Children Education Allowance claimed is my first child and is wholly dependent upon me.

Name of the child & Date of Birth	School in which studying	Class in which studying & Academic Year	Total Education Allowances paid	Total amount of reimbursement claimed
(1)	(2)	(3)	(4)	(5)
# Tuition Fee for the year 2015- 2016 (I term)				Rs.
Purchase of Text Books (one set/per child/per A/Y)				Rs.
Purchase of Note Books (one set/per child/per A/Y)				Rs.
Purchase of Uniforms (one set/per child/per A/Y)				Rs.
Purchase of School Shoes (one set/per child/per A/Y)				Rs.
Total to be filled in column 4 above				Rs.
(1)	(2)	(3)	(4)	(5)
2)				
# Tuition Fee for the whole year 2015 - 2016 (I term)				Rs.
Purchase of Text Books (one set/per child/per A/Y)				Rs.
Purchase of Note Books (one set/per child/per A/Y)				Rs.
Purchase of Uniforms (one set/per child/per A/Y)				Rs.
Purchase of School Shoes (one set/per child/per A/Y)				Rs.
Total to be filled in column 4 above				Rs.

2. Certified that the Education Allowance indicated against the child/children has actually been paid by me (Receipts enclosed)

(Note : Copy of School Fee Card & Bank Challans/Paid up Receipts/Purchase receipts in Original are to be enclosed)

(PTO)

3. Certified that :-

- I) My Spouse is not Central Government Servant.
 - II) My Spouse is a Central Govt. Servant and that she / he has not claimed / will not claim Children' Education Allowance in respect of our child/children.
4. Certified that during the period covered by the claim, the child attended that school regularly and did not absent himself from the school without proper leave for a period exceeding one month.
5. In the event of any change in the particulars given above which affect my eligibility for Children' Educational Allowance, I undertake to intimate the same promptly and also to refund excess payments if any made.

Note : Tuition Fee means Tuition Fees, Admission Fees, Lab Fee Special fee charged for Agriculture electronics, music or any other subject, Fee charged for practical work under the programme of work experience, Fee paid for the use of any aid or appliance by the child, library fee, games/sports fee and fee for extra curricular activities.

Encl. :

Place :

Date :

(Signature of the Govt. Servant)

Name :

Designation :

Place of Posting :

I.D. No. :

Ph. No. :