



भाकृअनुप - भारतीय मक्का अनुसंधान संस्थान
ICAR-INDIAN INSTITUTE OF MAIZE RESEARCH

PAU CAMPUS, LUDHIANA
Tel.No. 0161-2440047, Fax: 0161-2430038



F.N.A.IIMR/LDH/2023-24/2960

WALK-IN-INTERVIEW

Date: 28/12/2023

The Walk-in-Interview will be conducted for recruitment of Young Professional-I (purely time bound/non-regular temporary/contractual engagement and co-terminus with the concerned project) on date 05.01.2024 at 11.00 AM at ICAR-Indian Institute of Maize Research, PAU Campus, Ludhiana under projects/schemes at this Institute. The particulars are as follows:-

Sr. No.	Post	Name of Project	Qualifications	Emoluments	Date of interview
1.	Young Professional-I (One Post) (01 No.)	Institute Budget	<p>Essential: Graduate in any discipline from a recognized university/ college with minimum 3-5 year of experience of administrative work with working knowledge of Teller Diamond software, MIS FMS, GeM, format of Annual Account etc.</p> <p>Knowledge of IT Applications, Virtual meeting platforms and computer skills (MS Word, Excel, PowerPoint, Tally etc) will be added advantage.</p> <p>Desirable: 1. Diploma in Computer Applications (Computer Fundamentals, Ms-Office, Window, Accounts with Tally ERP 9.0, Adobe Photoshop, Corel Draw, Internet) 2. Post graduate from a recognized University/College, preferably MBA(Finance)</p>	Rs. 30,000/- (per month consolidated on contractual basis)	05.01.2024 at 11.00 AM

Any change in walk in interview date will only be notified on Institute web site <https://iimr.icar.gov.in>. The candidates are strictly advised to visit website before attending the interview.

Prakash Singh
Asstt.. Administrative Officer
28/12/23

Terms and Conditions

1. The above posts are purely time bound/non-regular temporary/contractual engagement and co-terminus with the concerned project. The selected candidates will have no right what so ever for absorption/regularization at ICAR-IIMR, Ludhiana or any other ICAR Institute.
2. MAXIMUM AGE LIMIT:-
For Young Professional-I : Minimum 21 Years
Maximum 45 Years

Interested candidates should bring the following documents with them at time of interview:-

- a) Bio-data should contain particulars of age, qualification, subjects taken, year of passing, marks obtained, address proof, photograph should also be pasted on the top right side on the application/Bio-data.
- b) Original certificates & their attested copies.
- c) Relevant publications (if any)
- d) Experience certificate in original, if any.
3. No TA/DA is admissible for attending the interview.
4. Persons already employed should bring NOC of the present employer at the time of attending interview.
5. Candidates will not be permitted to appear in the interview without original certificates of educational qualifications.
6. Written test may be conducted before the Oral interview for the post
7. Canvassing in any form will disqualify the candidature.
8. The candidate intending to appear for interview, if any of his near or distant relative is an employee of the ICAR/IIMR, has declare his/her name, designation, nature of duties and relationship in writing.

The candidates are strictly advised to visit website before attending the interview.

APPLICATION FOR THE TEMPORARY CONTRACTUAL POSITION OF
AT ICAR-IIMR

Paste recent
passport-size
photograph

1.	Full Name (In Block Letters)	
2.	Father's Name	
3.	Date of Birth (DD/MM/YYYY)	
4.	Age as on closing date for receipt of applications	
5.	Address with PIN Code a. Permanent b. for communication	
6.	Mobile No. and alternate mobile number	
7.	Email Address	
8.	Gender	
9.	Marital status	
10.	Whether belongs to SC/ST/OBC/General (Attach proof)	
11.	Position for which applied for (Name of position and the project name must be mentioned) (Please note that a candidate can apply for one position only)	

11. Details of educational qualification from 10th onwards (Attach attested copies of certificates)

Certificate/ Degree	Board/ University	Major Subject	Year of passing	Maximum marks	Marks obtained	Percentage

12. Details of experience (include experience of one year and above only, attach the proof)

S.No	Position held	Employer	Period (from)	Period (to)	Total experience (year)

13. Details of publications (only published research papers in Journal with NAAS rating/Impact Factor).
14. No objection certificate from present employer – Yes/No
15. Additional information, if any
16. Self declaration regarding truthfulness in application

DECLARATION

I also hereby declare that none of my near or distant relative is an employee of the ICAR-Indian Institute of Maize Research, Ludhiana. If found otherwise and in the event of non declaring the same as prescribed in the advertisement, my candidature to the Interview and my selection to the post be cancelled.

OR

I declare that Dr./Shri/Mrs..... working in ICAR-IIMR is my relative.

I hereby declare that all statements made in the application are true/correct to the best of my knowledge and belief. In the event of any information being found false or incorrect, my candidature/appointment be cancelled without any notice.

Date & place:

Signature

Full name of the Candidate